

Regular Board Meeting – April 28, 2021

Resolution Summary

Resolution	Description	Byers	Dalton	Doneghy	Luetke	Savage	
RES 28-21	Ratification of Schedule of Payables	2 nd	Motioned				Approved
RES 29-21	Authorization to Request Funding Through the National Fish and Wildlife Foundation	Motioned			2 nd		Approved
RES 30-21	Authorization to Request Funding Through the National Park Service		2 nd		Motioned		Approved
RES 31-21	Authorization to Receive Funding from the Ohio General Assembly	2 nd	Motioned				Approved
RES 32-21	Authorization to Request Funding Through the United States Environmental Protection Agency		2 nd		Motioned		Approved
RES 33-21	Approval to Use Mercy Health Funds to Purchase 32' Drop-A-Rock 5-Climber Mobile Rock Wall	2 nd	Motioned				Approved
RES 34-21	Ratification of Expenses for Renovated Oak Openings Window On Wildlife Design, Build, And Installation	Motioned	2 nd				Approved
RES 35-21	Approval of Mutual Release and Termination of Lease Agreement with the Village of Whitehouse		2 nd		Motioned		Approved
RES 36-21	Endorsing the TMACOG Agenda for Lake Erie, 2021-2022	2 nd	Motioned				Approved
RES 37-21	Ratification of Land Acquisition: 530 Clifford Street	Motioned			2 nd		Approved
RES 38-21	Ratification of Land Acquisition: 1821 Front Street	2 nd			Motioned		Approved
RES 39-21	Ratification of Land Purchase: 3030 South Eber Road	2 nd	Motioned				Approved
RES 40-21	Ratification of Land Purchase: 10745 Old State Line Road	Motioned	2 nd				Approved
RES 41-21	Ratification of Land Acquisition: Marina District Lot 7, 0 Front Street	2 nd			Motioned		Approved
RES 42-21	Contract Authorization and Approval, Professional Architecture and Engineering Services, 815 Front Street at Glass City Metropark		Motioned		2 nd		Approved
RES 43-21	Contract Approval, Professional Environmental Services, Glass City Riverwalk	2 nd	Motioned				Approved
RES 44-21	Contract Approval, Professional Master Planning and Schematic Design Services, International Park	Motioned			2 nd		Approved
RES 45-21	Revisions to Board Governance Policy: Mission and Vision		2 nd		Motioned		Approved

The mission of Metroparks of the Toledo Area is to conserve the region’s natural resources by creating, developing, improving, protecting, and promoting clean, safe, and natural parks and open spaces for the benefit, enjoyment, education, and general welfare of the public.



Board Minutes

METROPOLITAN PARK DISTRICT OF THE TOLEDO AREA
WEDNESDAY, APRIL 28, 2021, 8:30 A.M.
GLASS CITY PAVILION – GLASS CITY METROPARK

Commissioners Present:

Scott Savage, President
Fritz Byers, Vice President
Kevin Dalton, Officer
Molly Luetke, Officer

Unable to attend: Lera Doneghy, Vice President

Dave Zenk, Executive Director

Staff Present: Matt Cleland, Carrie Haddix, Scott Carpenter, Joe Fausnaugh, Jon Zvanovec, Tim Schetter, Allen Gallant, Heather Mosqueda, Ally Effler, Nate Ramsey, Dawn Dickerson, Ashley Smith, Felica Clark, Shannon Hughes, Matt Killam, Chris Smalley, Emily Ziegler, Jerri Fink, Kyle Robinson, and Wendy Garczynski

Others present and appearing before the Board: David Smigelski

1. NON-RESOLUTION BOARD ITEMS

President Scott Savage called the meeting to order at 8:37 a.m.

Mr. Savage did a role call for all Board of Park Commissioners.

Mr. Savage led the Pledge of Allegiance.

2. CONSENT AGENDA ITEMS

Mr. Fritz Byers made a motion to approve the consent agenda and for the disposition of the minutes for the regular Board meeting held on March 24, 2021. This motion was seconded by Mr. Kevin Dalton and approved.

3. CONSIDERATION OF REPORTS FROM DIRECTOR AND EMPLOYEES OF THE PARK DISTRICT FOR REVIEW

- A. Mr. Savage said he attended a meeting at Glass City Metroparks with Metroparks staff and the Arts Commission. As the meeting ended, he was walking to his car and saw a family out playing and having a great time and enjoying the park. Mr. Savage said it was such a great moment to see the family enjoying themselves, and he wanted to thank the staff for everything that they do. He stated that it is moments like those that are

impossible to measure.

B. Treasurer’s Report – Matt Cleland, Deputy Director & Treasurer

Mr. Matt Cleland shared that finances are trending as expected for this point in the year. Mr. Cleland stated that while the salary variance he mentioned last month had become positive this month, he anticipates it may toggle back and forth a few times before finishing the year in a positive position. He recently updated salary projections for the year to confirm. Mr. Byers asked if it is a timing issue that causes intergovernmental revenue to be well below annual budget projections. Mr. Cleland confirmed that it is timing as Homestead and rollback funds are received twice per year and Metroparks will likely see the first receipt in next month’s report.

4. BOARD APPROVAL OF CONTRACTS, DEEDS, AGREEMENTS, ETC.

A. Mr. Dalton offered and moved for adoption of the following resolution, with a second by Mr. Byers:

Resolution No. 28-21 – Ratification of Schedule of Payables

After discussion and upon unanimous vote the resolution was declared duly adopted and recorded in the appendix to these minutes.

B. Mr. Byers offered and moved for adoption of the following resolution, with a second by Ms. Luetke:

Resolution No. 29-21 – Authorization to Request Funding Through the National Fish and Wildlife Foundation

Mr. Byers asked whether the project still moves forward if a grant is authorized to apply, there are matching funds required, and the grant is not awarded to the Metroparks. Mr. Allen Gallant and Mr. Cleland said that that when Metroparks builds the cost of the project into the budget process, it is planned out ahead of time so there is no risk of budget deficiencies.

After discussion and upon unanimous vote the resolution was declared duly adopted and recorded in the appendix to these minutes.

C. Ms. Luetke offered and moved for adoption of the following resolution, with a second by Mr. Dalton:

Resolution No. 30-21 – Authorization to Request Funding Through the National Park Service

Ms. Shannon Hughes said that there is a mutual understanding and that, with the discovery of the remains, Metroparks is seeking to relocate the ancestry remains to Audubon Island. Even though the remains were found on Metroparks’ property, the tribal council is in agreement that the remains should be buried on the island. Mr. Byers mentioned that the brief states that Audubon Island is the best location, and Ms. Hughes replied that the tribal council agreed that, since Fallen Timbers is an active archeology site, it would not be an appropriate site for return of the remains.

After discussion and upon unanimous vote the resolution was declared duly adopted and recorded in the appendix to these minutes.

D. Mr. Dalton offered and moved for adoption of the following resolution, with a second by Mr. Byers:

Resolution No. 31-21 – Authorization to Receive Funding from the Ohio General Assembly

Mr. Gallant is working with the Ohio Department of Natural Resources; the funding will go toward the Glass City Enrichment Center located at 815 Front Street.

After discussion and upon unanimous vote the resolution was declared duly adopted and recorded in the appendix to these minutes.

- E. Ms. Luetke offered and moved for adoption of the following resolution, with a second by Mr. Dalton:

Resolution No. 32-21 – Authorization to Request Funding Through the United States Environmental Protection Agency

Mr. Gallant submitted these projects for consideration to the U.S. Environmental Protection Agency (“EPA”), and will be working on combining these applications. Mr. Savage asked if Metroparks will be matching funds, and Mr. Gallant replied no. Mr. Gallant also mentioned that these are non-competing grants. Mr. Gallant and Mr. Tim Schetter explained that these are grants to get Metroparks’ projects on the list, then they are listed in order and funded until the money runs out. Mr. Kevin Dalton asked if these projects will be done regardless if Metroparks is awarded the grant money. Mr. Schetter said yes; the projects will be done regardless.

After discussion and upon unanimous vote the resolution was declared duly adopted and recorded in the appendix to these minutes.

- F. Mr. Dalton offered and moved for adoption of the following resolution, with a second by Mr. Byers:

Resolution No. 33-21 – Approval to Use Mercy Health Funds to Purchase 32’ Drop-A-Rock 5-Climber Mobile Rock Wall

Ms. Ashley Smith said the mobile climbing rock wall will be used as an outreach tool going out into the community. It can be taken to schools and travel to parks such as Glass City Metropark. It will be a large trailer so it is easily transported. This mobile rock wall can also be used during evening programs since it has lights.

Mr. Kevin Dalton asked who will be trained to use the mobile rock wall. Ms. Smith said that all of Metroparks’ programming staff and some volunteers will be trained to use the mobile rock wall.

Ms. Molly Luetke asked if the funding partner is on board with the purchase of this piece of equipment. Ms. Ally Effler responded that Mercy has made a five-year commitment to Metroparks and has approved this piece of equipment.

After discussion and upon unanimous vote the resolution was declared duly adopted and recorded in the appendix to these minutes.

- G. Mr. Byers offered and moved for adoption of the following resolution, with a second by Mr. Dalton:

Resolution No. 34-21 – Ratification of Expenses for Renovated Oak Openings Window on Wildlife Design, Build, And Installation

Ms. Shannon Hughes stated that, to keep Metroparks’ gold standard for the park system, Metroparks has been re-modeling the outdated Window on Wildlife to make it more user friendly and accessible. The Oak Openings Window on Wildlife went through a re-design because it was originally thought that the large Oak Tree that was currently in place could be re-used. Once the re-design and remodeling started it was determined that the tree could not be re-used. Normally, Metroparks puts together a package and locates a donor to pay for the remodeling. In this case, a donor was located but the re-design took some time. The additional funds that Metroparks is seeking will pay for the part of the re-design that was not part of the original scope. The artistic design of the tree allows programming to interpret the Oak Openings Region.

Mr. Kevin Dalton mentioned that he was concerned that the project has gone over budget. Ms. Hughes

mentioned that the increase in the budget is due to the re-design and the increase of the new trees being added. The initial conversation was to refurbish the original tree, but once into the project it was determined that it could not be re-used. Mr. Dalton said he did not want to see that this become a norm. Mr. Dave Zenk mentioned that this was an increase to the original cope of the project.

Ms. Molly Luetke mentioned that the Window on Wildlife is for those that cannot normally walk in the park, so these are valuable user experiences that the parks offer for visitors to use.

After discussion and upon unanimous vote the resolution was declared duly adopted and recorded in the appendix to these minutes.

- H. Ms. Luetke offered and moved for adoption of the following resolution, with a second by Mr. Dalton:

Resolution No. 35-21 – Approval of Mutual Release and Termination of Lease Agreement with the Village of Whitehouse

Mr. Joe Fausnaugh stated that several years ago Metroparks entered into an agreement with the Village of Whitehouse. The agreement has worked well for several years allowing Metroparks to work on other areas of Blue Creek. The agreement allowed athletic groups to use the recreation area. Over the past few years Metroparks has made improvements with a trail, and refurbished and restored the shelter house. Terminating the lease agreement with the Village of Whitehouse will allow Metroparks to enter into agreements with the Anthony Wayne Youth League and the Whitehouse Village Library.

Mr. Byers said he appreciates that Metroparks has been able to work with local officials, and that the agreement was mutually beneficial. He noted the improvements to Blue Creek and said it is wonderful to provide a Metroparks' Experience to that community.

Mr. Fausnaugh added that the entrance sign will be installed this week.

Mr. Scott Savage asked the Board if there were any questions and Ms. Jerri Fink, in the audience, asked if there would be an additional ranger position added. Mr. Fausnaugh said that currently rangers are scheduled to patrol there and that a park technician position has been added. Further positions will be evaluated to see if they are needed.

After discussion and upon unanimous vote the resolution was declared duly adopted and recorded in the appendix to these minutes.

- I. Mr. Dalton offered and moved for adoption of the following resolution, with a second by Mr. Byers:

Resolution No. 36-21 – Endorsing the TMACOG Agenda for Lake Erie, 2021-2022

Mr. Tim Schetter mentioned that this endorsement is a way to more formally express Metroparks' support for TMACOG's Agenda for Lake Erie.

Mr. Kevin Dalton asked if there were any financial requirements in 2018 when Metroparks was involved in conservation efforts. Mr. Zenk said yes, but Metroparks will continue to see funding to cover those costs.

After discussion and upon unanimous vote the resolution was declared duly adopted and recorded in the appendix to these minutes.

- J. Mr. Byers offered and moved for adoption of the following resolution, with a second by Ms. Luetke:

Resolution No. 37-21 – Ratification of Land Acquisition: 530 Clifford Street

Mr. Schetter stated that this is housekeeping. This acquisition is to finalize the property that the City of Toledo had already transferred to Metroparks.

After discussion and upon unanimous vote the resolution was declared duly adopted and recorded in the appendix to these minutes.

- K. Ms. Luetke offered and moved for adoption of the following resolution, with a second by Mr. Byers:

Resolution No. 38-21 – Ratification of Land Acquisition: 1821 Front Street

Mr. Schetter said this property was acquired from the City of Toledo and a portion of the property's value was used for the Clean Ohio Fund Grant. Mr. Zenk added that this property is the future site of the Glass City Metroparks Campground.

After discussion and upon unanimous vote the resolution was declared duly adopted and recorded in the appendix to these minutes.

- L. Mr. Dalton offered and moved for adoption of the following resolution, with a second by Mr. Byers:

Resolution No. 39-21 – Ratification of Land Purchase: 3030 South Eber Road

Mr. Schetter stated that this land is located in the Oak Openings Corridor, and this spring was part of the 2021 reforestation effort. Mr. Byers asked if there was any cost associated with the reforestation. Mr. Schetter said the cost of reforestation will be reimbursed through a grant from The Nature Conservancy.

After discussion and upon unanimous vote the resolution was declared duly adopted and recorded in the appendix to these minutes.

- M. Mr. Byers offered and moved for adoption of the following resolution, with a second by Mr. Dalton:

Resolution No. 40-21 – Ratification of Land Purchase: 10745 Old State Line Road

Mr. Schetter stated that this piece of land is located in the Oak Openings Corridor. This land will help Metroparks extend the Mosely Trail and connects Metroparks with The Nature Conservancy. The grant will cover all of the cost.

Mr. Savage mentioned that historically there was illegal dumping on this site, and asked if there are any concerns. Mr. Schetter said that it is common practice for the Metroparks to do an environmental assessment. Metroparks contracted with Mannik and Smith Group, and currently no environmental issues were discovered. The adjacent property had surface issues, but with cleanup the properties now have a clean bill of health.

After discussion and upon unanimous vote the resolution was declared duly adopted and recorded in the appendix to these minutes.

- N. Ms. Luetke offered and moved for adoption of the following resolution, with a second by Mr. Byers:

Resolution No. 41-21 – Ratification of Land Acquisition: Marina District Lot 7, 0 Front Street

Mr. Schetter stated that this is housekeeping, it was missed last year at the end of the year.

Mr. Byers commented that these resolutions seem like a formality, but noted that these properties have always been a part of the vision for Metroparks. Mr. Byers also stated that Metroparks should acknowledge that its vision of the Glass City Riverwalk would not be possible without the partnerships of the City. The City locked its arms with Metroparks because of its ability to accomplish work. Mr. Byers would like the Board to thank the City of Toledo for their continued support.

Mr. Savage, mentioned that he is often reminded of the great partnerships Metroparks has with the community and City leaders.

After discussion and upon unanimous vote the resolution was declared duly adopted and recorded in the appendix to these minutes.

- O. Mr. Dalton offered and moved for adoption of the following resolution, with a second by Ms. Luetke:

Resolution No. 42-21 – Contract Authorization and Approval, Professional Architecture and Engineering Services, 815 Front Street at Glass City Metropark

Mr. Jon Zvanovec mentioned that this is the bid with the Collaborative Group, and that all parties are fully aware of what is to come.

Mr. Savage thanks Mr. Zvanovec for the scoring details.

After discussion and upon unanimous vote the resolution was declared duly adopted and recorded in the appendix to these minutes.

- P. Mr. Dalton offered and moved for adoption of the following resolution, with a second by Mr. Byers:

Resolution No. 43-21 – Contract Approval, Professional Environmental Services, Glass City Riverwalk

Mr. Zvanovec stated that in order to keep the Glass City Riverwalk project moving, Metroparks needed to engage in this process sooner rather than later. Metroparks is using Metroparks' funds to get the projects started with Mannik and Smith Group.

Ms. Luetke asked if there is a delay in the signing of the grant. Mr. Zvanovec mentioned that because Metroparks is under a tight schedule, it has an obligation with keeping the project moving. Ms. Emily Ziegler stated that Metroparks' schedule is good but this is required to keep the project on schedule.

After discussion and upon unanimous vote the resolution was declared duly adopted and recorded in the appendix to these minutes.

- Q. Mr. Byers offered and moved for adoption of the following resolution, with a second by Ms. Luetke:

Resolution No. 44-21 – Contract Approval, Professional Master Planning and Schematic Design Services, International Park

Mr. Zvanovec said this is to get the design for future grant funding. Mr. Zenk said this group was engaged back in 2017 during the development of the master plan. Ms. Ziegler added that the Master Plan process was needed and will help provide future funding agreements.

After discussion and upon unanimous vote the resolution was declared duly adopted and recorded in the appendix to these minutes.

R. Ms. Luetke offered and moved for adoption of the following resolution, with a second by Mr. Dalton:

Resolution No. 45-21 – Revisions to Board Governance Policy: Mission and Vision

Ms. Haddix confirmed that this is a formality and that nothing had changed since the Board was presented with the new Mission and Vision statements.

After discussion and upon unanimous vote the resolution was declared duly adopted and recorded in the appendix to these minutes.

5. Mr. Byers wanted to acknowledge that Ms. Linda Cannaley was invited to the Board meeting because the Cannaley Treehouse Village is up for the Ohio Parks and Recreation Governor’s Award that was being announced at 10 a.m. Mr. Byers wanted to take this moment to again thank Ms. Cannaley for all that she has done. Ms. Cannaley also had some news to share. She said that, through one of the donor thank you events, she had met the Yark Subaru team. Ms. Cannaley mentioned to them that she would like to see a Subaru commercial filmed at the Cannaley Treehouse Village featuring a family and golden retrievers, with the child saying: “We really get to stay here?” Ally Effler and Ms. Cannaley mentioned that Yark Subaru is working on having the commercial created.

6. BOARD INITIATED TOPICS AND DISCUSSIONS

At 9:38 a.m., President Scott Savage made a motion to recess into executive session to consider the items that qualify for consideration in executive session. Mr. Savage stated that the purpose of the executive session was to review negotiations or bargaining sessions with public employees pursuant to Ohio R.C. §121.22(G)(4). Mr. Savage asked if there was any discussion and reported, under Ohio R.C. §121.22, that a roll call vote on this motion is necessary. Ms. Dawn Dickerson conducted a roll call vote of the commissioners.

ROLL CALL

Mr. Byers – Yes
Mr. Dalton – Yes
Ms. Leutke – Yes
Mr. Savage – Yes

Mr. Savage reported, upon roll call vote, that the motion passed, and the Board recessed into executive session. The Board adjourned executive session at 10:17 a.m. and resumed its regular session.

With no further business or action to be taken, Ms. Luetke made a motion to adjourn the Board meeting at 10:17 a.m., which was seconded by Mr. Byers and approved.



Scott Savage, President



Attest: _____
Dave Zenk, Executive Director

DDZ/dd
04/28/21